

Holidays

It is a condition of your contract of employment that all holidays are agreed in advance of it being taken. You are not entitled to holiday without the written consent of your employer.

The minimum period of notice from you to the employer for any holiday is four weeks. This applies even if only 1 day of holiday is requested.

The employer may refuse consent for the holiday on giving you at least 2 weeks notice starting from the date for the request for leave.

No responsibility will be accepted for monies lost as a consequence of your failure to follow this procedure.

The above periods of notice may be waived by mutual written consent.

To

Please may I have days/weeks paid leave

Starting on day / /

Returning to work on / /

Signed Dated

Application for leave granted / refused

Signed Dated

This document was provided by the NHF.
The NHF is the UK's largest trade association for hairdressing, barbering and beauty salons.

